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| <b>STATE OF SOUTH CAROLINA</b> | <b>ORDINANCE NO.: 2024 - 06</b> |
| <b>COUNTY OF PICKENS</b>       |                                 |
| <b>CITY OF LIBERTY</b>         |                                 |

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**AN ORDINANCE UPDATING LIBERTY CITY CODE SECTION #2-41 IN ORDER TO PROVIDE MORE FLEXIBILITY AND EFFICIENCY IN THE SCHEDULING AND CONDUCT OF CITY COUNCIL MEETINGS.**

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**WHEREAS**, pursuant to the provisions of S.C. Code §30-4-80, South Carolina municipalities are required to prepare and make available an agenda for each regular meeting of their governing bodies; and,

**WHEREAS**, in accordance with §30-4-80, Liberty City Code #2-41(a) provides, "Matters to be considered by council at a regular meeting shall be placed on a written agenda prepared by the clerk, approved by the mayor."

**WHEREAS**, #2-41 continues, allowing for any additional matters for the agenda to be presented "no later than 4:30 on the Monday preceding the council meeting;" and,

**WHEREAS**, #2-41(b) sets a mandatory list of ten items that "shall be" addressed in each regular meeting:

- (1) Call to order.
- (2) Invocation.
- (3) Pledge.
- (4) Reading of the minutes of the meeting of the council, unless otherwise dispensed with by motion.
- (5) Requests and presentations from visitors.
- (6) Reports of committees.
- (7) Unfinished business, ordinances, resolutions, etc.
- (8) New business, ordinances, resolutions, etc.
- (9) Individual reports and recommendations of members.
- (10) Adjournment.

**WHEREAS**, including each of these items in every regular meeting can be time-consuming, duplicative, and often may unnecessarily extend the length of meetings; and,

**WHEREAS**, it appears necessary and appropriate to update Sec. #2-41 of the Liberty City Code in order to provide adequate time for the Mayor to consider and decide whether to add to the agenda matters presented by staff and Council members, to avoid unnecessarily long Council meetings, and to afford the Mayor and Council flexibility in determining the timing, substance, and effective conduct of the agenda items of each Council meeting; and,

**NOW, THEREFORE, BE IT ORDAINED** by the governing body of the City of Liberty, South Carolina, in Council duly assembled with a quorum present, as follows:

1. Liberty City Code #2-41(a) is amended and updated to read:

**(a) Matters to be considered by Council at a regular meeting shall be listed on a written agenda prepared by the Clerk, to be reviewed and approved by the Mayor. Any additional items desired by Council or staff for inclusion on the agenda shall be presented to the Mayor no later than 48 hours (2 business days) before the start time of the regular meeting, so that the agenda may be prepared, reviewed, approved, and published in accordance with the requirements of the South Carolina Freedom of Information Act.**

2. Liberty City Code #2-41(b) is revised to read:

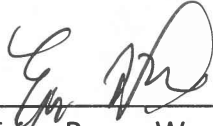
**(b) The order of the proceedings at regular Council meetings may include any or all of the following agenda items, may be supplemented with additional items, and shall be set in an order to be determined by the Mayor:**

- Call to order**
- Invocation**
- Pledge**
- Public Session**
- Mayor's Announcements**
- Approval of minutes**
- Presentations**
- Unfinished Business/Old Business (2<sup>nd</sup> Readings)**
- New Business (1<sup>st</sup> Readings and Resolutions)**
- City Administrator/ Department Reports**
- City Council Remarks**
- Adjournment**

IT IS SO ORDAINED.

SIGNED, SEALED, AND DELIVERED THIS 9<sup>th</sup> DAY OF September 2024.

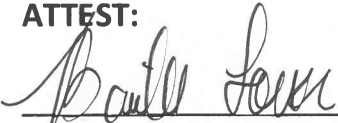
CITY COUNCIL:



\_\_\_\_\_  
Erica Romo Woods, Mayor



ATTEST:



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Bailee Locke, Clerk of Council

First reading: 8/12/24

Second reading: 9/9/24