



## LIBERTY CITY COUNCIL - REGULAR SESSION AGENDA

February 12th, 2024, at 6:30 PM

Rosewood Center - 419 E Main St. Liberty, SC 29657

---

- **Welcome and Call to Order Mayor Erica Romo Woods**

- **Invocation** *giving by Potter's Clay Fellowship Pastor Carlton Cleveland*

- **Pledge of Allegiance**

- **Roll Call-**

- Robbie Shoenleben (Ward 1) - Lavant Padgett (Ward 2) - Daniel Graybeal (Ward 3)

- Jeff Massie (Ward 4) - Rhonda Whitaker (At- Large) - Zachary Arms (At- Large)

- **Mayor Announcements:**

- Mayor Woods will address various topics.

- **Citizens wishing to address City Council:**

- Speakers must reside within city limits, are allowed 3 minutes in total, and must have signed up prior to 4:30 pm on 02/09/2024.

- **Approval of Minutes:**

- January 2nd- Special Called Session

- January 8th- Regular Session

- **Presentations:**

- Pickens Regional Joint Water System (PRJWS) Update- Troy Rosier

- Retail Strategies Overview

- **Unfinished/ Old Business: (2nd Readings)**



- None

● **New Business: (1st Readings & Resolutions):**

-Resolution 2024-02, Land and Water Conservation Fund- Update to deed to add Mills Ave gym.

● **Interim City Administrator Report**

-Administrator's Report/ City Activities Report

● **City Council Remarks:**

-*Robbie Shoenleben (Ward 1)*

- *Lavant Padgett (Ward 2)*

- *Daniel Graybeal (Ward 3)*

- *Jeff Massie (Ward 4)*

- *Rhonda Whitaker (At- Large)*

- *Zachary Arms (At- Large)*

● **Motion to Enter Executive Session:**

1. *S.C. Code Sec. 30-4-70(a)(5). Discussion of matters and receipt of legal advice relating to the proposed location, expansion, and/or the provision of services encouraging location or expansion of industries or other businesses in the City - receive confidential economic development report from Retail Strategies.*

2. *S.C. Code Sec. 30-4-70(a)(5). Discussion of matters and receipt of legal advice relating to the proposed location, expansion, and/or the provision of services encouraging the location or expansion of industries or other businesses in or adjacent to the City - discuss potential economic development project.*

3. *S.C. Code Sec. 30-4-70(a)(2). Discussion of negotiations and receipt of legal advice incident to proposed contractual arrangements:*

*(a) Discuss potential/proposed participation in contracts related to regional utility services.*

*(b) Discuss proposals submitted for contract audit services; and,*



(c) *Discuss potential contract(s) related to the location of necessary City facilities.*

4. *S.C. Code Sec. 30-4-70(a)(1). Discussion of employment, appointment, compensation, promotion, demotion, discipline, and/or release of an employee, a student, or a person regulated by a public body or the appointment of a person to positions with or for the public body:*

(a) *Discuss appointment(s) to City Planning Commission; and,*

(b) *Discuss job description, duties, and compensation aspects necessary for filling a position in City Administration.*

- ***Motion to Exit Executive Session:***

***-City Council may or may not take action on any or all of the matters discussed in Executive Session.***

- **Adjournment**



To sign up to speak at the next council meeting, please email or call our Clerk of Council by 4:30 pm the Friday prior to the meeting.

**Blocke@libertysc.com - 864-843-3177**





**AGENDA**

**LIBERTY CITY COUNCIL**

**SPECIAL CALLED SESSION**

**JANUARY 2<sup>ND</sup>, 2024 AT 6:30 PM**

**ROSEWOOD CENTER**

**419 E MAIN ST. LIBERTY, SC 29657**

**Welcome and call to order, Mayor Romo Woods at 6:30 pm**

**Invocation giving by Councilmember Lavant Padgett**

**Pledge**

**Motion to Enter Executive Session**

***Motion: Councilmember Massie, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/7 Councilmember Graybeal is not present.***

-Executive session pursuant to S.C. Code Section 30-4-70(a)(2) for the purpose of discussions related to contract negotiations and the receipt of legal advice. This matter concerns the logistics and parameters for negotiating and entering into a contract or contracts for providing financial and audit services to the City.

- Executive session pursuant to S.C. Code Section 30-4-70(a)(1) for the purpose of discussing employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by the City or the appointment of a person to a public body. This matter concerns discussing Interim City Administrator hours, duties, and compensation.

**Motion to Exit Executive Session**

***Motion: Councilmember Padgett, 2<sup>nd</sup>: Councilmember Whitaker, Interim City Administrator Philip Trotter asked for Councils approval to move forward with D2 Squared Accounting and Green Finney the City Finances. Vote: 6/7 Councilmember Graybeal is not present.***

The council may or may not vote or take action on matters discussed during the executive session.

**Adjournment**

***Motion: Councilmember Padgett, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/7 Councilmember Graybeal is not Present.***

***Date Approved:***

---

***Mayor, City of Liberty***







MINUTES

- **Welcome and Call to Order Mayor Erica Romo Woods at 6:30 pm**
- **Invocation giving by Councilmember Arms**
- **Pledge of Allegiance**
- **Roll Call:**
  - Robbie Shoenleben (Ward 1) – Present
  - Lavant Padgett (Ward 2) – NOT Present
  - Daniel Graybeal (Ward 3)- Present
  - Jeff Massie (Ward 4) – Present
  - Rhonda Whitaker (At- Large) – Present
  - Zachary Arms (At- Large)- Present
- **Mayor Announcements:**
  - Mayor Woods will address various topics.

Happy New Year everyone. We are off to a great start. I would like to thank our three reelected Council members for their hard work and dedication. I look forward to continuing to work with each of you.

I would like to thank the Liberty Elementary School Chorus for singing at our Christmas Tree Lighting and the Liberty High School Interact Club for Volunteering. As well as Liberty First Baptist for supplying our Hot Chocolate. However, it was a rainy event. It was one to remember.

Although we were truly upset that the weather did not permit us to have our annual Christmas Parade, we look forward to next year, and let's hope the weather cooperates.



- **Citizens wishing to address the City Council:**

- *Speakers must reside within city limits, are allowed 3 minutes in total, and must have signed up prior to 4:30 pm on 01/05/2024.*

- Jody Whitaker

- **Approval of Minutes:**

-November 13<sup>th</sup>, 2023- Regular Session

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Massie, No Discussion, Vote: 6/6

-November 27<sup>th</sup>, 2023- Special Called Session

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Shoenleben, No Discussion, Vote: 6/6

- November 28<sup>th</sup>, 2023- Special Called Session

Motion: Councilmember Shoenleben, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6

-December 1<sup>st</sup>, 2023- Special Called Session

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Whitaker, No Discussion, Vote: 6/6

- **Unfinished Business (Second Readings):**

- None

- **New Business: (1st Readings & Resolutions):**

- **Resolution No. 2024-01**

- o *A Resolution appointing a commissioner to the commission of the Pickens Regional Joint Water System (PRJWS); and other matters related thereto.*

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Graybeal, No Discussion, Vote: 5/6  
Councilmember Massie Abstained

- **Nominations/ Voting for New Mayor Pro Tempore (Pro Tem)**

*State law requires that the council elect a mayor pro tempore from its membership for a term not to exceed two years.*

*-The mayor pro tempore takes charge when the mayor is unavailable, unable to do the job,*



*or the position is empty. This temporary role ends when the mayor returns, recovers, or a new mayor is elected to fill the vacancy.*

Mayor Erica Woods asked for a nomination.

Councilmember Graybeal makes a motion to nominate Councilmember Shoenleben as Mayor Pro Tempore. Councilmember Arms seconded the motion. There was no discussion. Vote: 6/6

### **-Interim City Administrator Contract**

*Vote to approve interim City Administrator Contract*

Motion: Councilmember Shoenleben, 2<sup>nd</sup>: Councilmember Massie, No Discussion, Vote: 6/6 Contract

- **Interim City Administrator Report**  
*Administrator's Report/ City Activities Report*

### **City Council Remarks:**

**Robbie Shoenleben (Ward 1) – No Remark**

**Lavant Padgett (Ward 2) – Not Present**

**Daniel Graybeal (Ward 3)- Proud of Coach Black and all he is doing in the Recreation Department. He can truly see a positive difference.**

**Jeff Massie (Ward 4) – No Remark**

**Rhonda Whitaker (At- Large) – Same as Councilmember Graybeal. Coach Black has been doing an excellent job with the Recreation Department; I am excited to see the future of the Recreation Department.**

**Zachary Arms (At-Large)- I had a great meeting with local building owners. Big thanks to interim administrator Trotter for working on some of the solutions discussed. He is now turning to focusing on the Comprehensive Plan and getting more citizens' input. We need to create a plan to boost Liberty for the next decade.**

- **Motion to Enter Executive Session:**

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6



*-Executive session pursuant to S.C. Code Section 30-4-70(a)(5) Discussion of matters concerning the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.*

- **Motion to Exit Executive Session:**

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6

\*\*\*The council may or may not vote or take action on matters discussed during the executive session.

Mayor Woods asked for a motion to authorize the interim City Administrator to obtain professional planning services in the amount not exceeding \$10,000.

Motion: Councilmember Shoenleben, 2<sup>nd</sup> Councilmember Graybeal, No Discussion, Vote: 6/6

- **Adjournment**

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Graybeal, No Discussion, Vote: 6/6

Date of Approval: \_\_\_\_\_

\_\_\_\_\_

Mayor, City of Liberty





**CITY OF LIBERTY**

**COUNTY OF PICKENS**

**RESOLUTION 2024-02**

**STATE OF SOUTH CAROLINA**

**A RESOLUTION OF THE LIBERTY CITY COUNCIL LIMITING FUTURE USE OF THE REAL PROPERTY ON WHICH FEDERAL FUNDS ARE TO BE EXPENDED FOR PUBLIC OUTDOOR RECREATION USE (520 MILLS AVENUE).**

**WHEREAS**, a requirement for accepting federal funds from the federal Land and Water Conservation Fund is that future use of the land on which funds are expended must be limited to public outdoor recreation uses even if the property is later transferred, sold, leased, or conveyed in any other manner; and,

**WHEREAS**, however, should the City's needs related to the property change in the future, it may seek approval of the United States Secretary of the Interior to convert the use of the property to other than public recreation uses if the conversion meets federally required conditions to assure proper substitution of comparable property to be used for public outdoor recreation purposes; and,

**WHEREAS**, the City owns the property located at 520 Mills Avenue (TMS# 4097-05-07-8856) within the City boundaries; and,

**WHEREAS**, it appears necessary, proper, and in the best interests of the citizens of the City to comply with the grant requirements in order to obtain funds from the Land and Water Conservation Fund, thereby enhancing public outdoor recreation opportunities within the City; and,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, SOUTH CAROLINA, AS FOLLOWS:**

The City Attorney is authorized and instructed to either incorporate into the body of the deed to the City real property located at 520 Mills Avenue, or as an addendum to said deed, the language required by the United States National Park Service of the Department of the Interior, and to record such document with the Office of the Register of Pickens County.

**IT IS SO RESOLVED BY CITY COUNCIL THIS 12th DAY OF FEBRUARY 2024.**

\_\_\_\_\_  
Erica Romo Woods, Mayor

Attest: \_\_\_\_\_  
Bailee Locke, City Clerk



January 2024

PWD/Utility report for the month of

Trash pick up

Cardboard pick up

Brush pick up

Brown Goods pick up

Water

Locates

Main breaks

Meter replacements

New taps

Sewer

Main breaks

New taps

Misc Items

tons

32

tons

5

loads

15

tons

3

158

3

2





## Liberty Parks & Recreation

### City Council Report

- 1) Continuing working on lighting at Mills Ave. company will return in the last week of February.
- 2) New Sponsorship banner (1) Filp out investments
- 3) Completion of LWCF grant
- 4) Obtain a New/used scores table from Liberty High School
- 5) Maintain all Parks and Recreation grounds and facilities.
- 6) Spring sports registration ended Feb. 2<sup>nd</sup>. (Total 292 Participants)
  - a. Tee ball, Softball & Baseball 112
  - b. Volleyball 65
  - c. Soccer 10
  - d. Flag Football 105
- 7) Rental of city stadium for this month (0)
- 8) Hosted Community job fair at the Rosewood center. Jan 24<sup>th</sup> 9am-1pm
- 9) Little League Park (Iselin and Morris field) safety pads fixed.
- 10) Replaced ADA compliant Restroom signs at City Gym, Rosewood, Mills Ave, and Little Legue Park
- 11) Pickens County Recreation Grant is complete and submitted on Jan. 30<sup>th</sup> 2024. Requesting funds to replace all Scoreboards. Estimated cost \$75,000.00.
- 12) Liberty booster club will help with funding recreation activities, donations, and concessions. A vote was passed, and we are now about of the booster club.
- 13) The city gym roof has a water link, insurance claim filed, and we have funds to repair it. Will be completed by the end of month.

- 14) Three security cameras were placed at Mills Ave. 2 more will be added.
- 15) Dirt, tur-face, and poly cap have been purchased for Tee-ball, Softball, and baseball fields.
- 16) Held a 6u basketball tournament with Pickens and liberty teams.
- 17) Upcoming activities: Spring baseball tournament at little league park.

# LIBERTY POLICE DEPARTMENT

Adam C. Gilstrap  
Chief of Police  
agilstrap@libertypd.org

P.O. Box 716  
147b Kay Holcombe Road  
Liberty, SC 29657  
Phone (864) 843-3956 Fax (864) 843-2612

Victor C. Tetter  
Captain  
vtetter@libertypd.org

## Monthly Totals January 2023

**Warnings Issued- 168**

**Citations Issued- 113**

**Total Arrested- 15**

One for Use of Tag on Another Vehicle, Operating Uninsured 2<sup>nd</sup>, Habitual Offender, DUS 3<sup>rd</sup> and Leaving Scene of Accident- Unattended Vehicle

One for Transport of Liquor in Motor Vehicle and Simple Possession Marijuana 2<sup>nd</sup> Offense

One for DUS 2<sup>nd</sup> and Affixing License Plate Wrong Vehicle

One for DUS and Simple Possession Marijuana

One for PWID Meth and Unlawful Lane Use

One for Simple Possession Marijuana

One for Possession of Meth

One for PWID Meth, Possession of Controlled Substance and Giving False Information

One for Giving False Information, No Headlight and No DL In Possession

One for Hit and Run and Driving Under the Influence

One for Child Endangerment and Driving Under the Influence

One for Domestic Violence 3<sup>rd</sup> Degree

One for Trafficking Meth

One for Domestic Violence 1<sup>st</sup> Degree and Kidnapping

One for Following Too Close and Simple Possession Marijuana 2<sup>nd</sup> Offense

**Citations**

See attached.





TRAFFIC TICKET TOTALS  
All Tickets (Including DUI)

From Date of Arrest 01/01/2024 To 01/31/2024

02/06/2024

All Records

Page: 1

---

---

Total for Offense : 25

---

---

**01 SEATBELT VIOLATION**

---

---

Total for Offense 01: 13

---

---

**05 DOGS MAY NOT RUN LOOSE**

---

---

Total for Offense 05: 1

---

---

**42 DISREGARD SIGN SIG**

---

---

Total for Offense 42: 1

---

---

**4A NO SIGNAL / IMPROPER SIGNAL**

---

---

Total for Offense 4A: 1

---

---

**4X SPEEDING MORE THAN 10--**

---

---

Total for Offense 4X: 1

---

---

**4Y SPEEDING MORE THAN 15--**

---

---

Total for Offense 4Y: 32

---

---

**64 SPEEDING OR TOO FAST FOR COND (>= 25 MPH)**

---

---

Total for Offense 64: 9

---

---

**82 OTHER MOVING VIOLATION**

---

---

Total for Offense 82: 3

---

---

**87 DRIVER LICENSE VIOLATION**

---

---

Total for Offense 87: 3

---

---

**89 VEHICLE LICENSE VIOLATION**

---

---

Total for Offense 89: 5

---

---

**94 OTHER VIOLATIONS**

---

---

**TRAFFIC TICKET TOTALS  
All Tickets (Including DUI)**

From Date of Arrest 01/01/2024 To 01/31/2024  
02/06/2024

All Records

Page: 2

Total for Offense 94: 5

---

---

**96 DRIVING UNDER SUSPENSION**

---

Total for Offense 96: 2

---

---

**99 DRIVING UNDER THE INFLUENCE**

---

Total for Offense 99: 2

---

---

**NT NON-TRAFFIC OFFENSES**

---

Total for Offense NT: 10

---

---

Total for Report: 113