



MINUTES

- **Welcome and Call to Order Mayor Erica Romo Woods at 6:30 pm**
  
- **Invocation giving by Councilmember Arms**
  
- **Pledge of Allegiance**
  
- **Roll Call:**
  - Robbie Shoenleben (Ward 1) – Present
  - Lavant Padgett (Ward 2) – NOT Present
  - Daniel Graybeal (Ward 3)- Present
  - Jeff Massie (Ward 4) – Present
  - Rhonda Whitaker (At- Large) – Present
  - Zachary Arms (At- Large)- Present
  
- **Mayor Announcements:**
  - Mayor Woods will address various topics.

Happy New Year everyone. We are off to a great start. I would like to thank our three reelected Council members for their hard work and dedication. I look forward to continuing to work with each of you.

I would like to thank the Liberty Elementary School Chorus for singing at our Christmas Tree Lighting and the Liberty High School Interact Club for Volunteering. As well as Liberty First Baptist for supplying our Hot Chocolate. However, it was a rainy event. It was one to remember.

Although we were truly upset that the weather did not permit us to have our annual Christmas Parade, we look forward to next year, and let's hope the weather cooperates.



- **Citizens wishing to address the City Council:**

- *Speakers must reside within city limits, are allowed 3 minutes in total, and must have signed up prior to 4:30 pm on 01/05/2024.*

- Jody Whitaker

- **Approval of Minutes:**

-November 13<sup>th</sup>, 2023- Regular Session

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Massie, No Discussion, Vote: 6/6

-November 27<sup>th</sup>, 2023- Special Called Session

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Shoenleben, No Discussion, Vote: 6/6

- November 28<sup>th</sup>, 2023- Special Called Session

Motion: Councilmember Shoenleben, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6

-December 1<sup>st</sup>, 2023- Special Called Session

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Whitaker, No Discussion, Vote: 6/6

- **Unfinished Business (Second Readings):**

- None

- **New Business: (1st Readings & Resolutions):**

- **Resolution No. 2024-01**

*o A Resolution appointing a commissioner to the commission of the Pickens Regional Joint Water System (PRJWS); and other matters related thereto.*

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Graybeal, No Discussion, Vote: 5/6  
Councilmember Massie Abstained

- **Nominations/ Voting for New Mayor Pro Tempore (Pro Tem)**

*State law requires that the council elect a mayor pro tempore from its membership for a term not to exceed two years.*

*-The mayor pro tempore takes charge when the mayor is unavailable, unable to do the job,*



*or the position is empty. This temporary role ends when the mayor returns, recovers, or a new mayor is elected to fill the vacancy.*

Mayor Erica Woods asked for a nomination.

Councilmember Graybeal makes a motion to nominate Councilmember Shoenleben as Mayor Pro Tempore. Councilmember Arms seconded the motion. There was no discussion. Vote: 6/6

### **-Interim City Administrator Contract**

*Vote to approve interim City Administrator Contract*

Motion: Councilmember Shoenleben, 2<sup>nd</sup>: Councilmember Massie, No Discussion, Vote: 6/6 Contract

- **Interim City Administrator Report**  
*Administrator's Report/ City Activities Report*

### **City Council Remarks:**

**Robbie Shoenleben (Ward 1) – No Remark**

**Lavant Padgett (Ward 2) – Not Present**

**Daniel Graybeal (Ward 3)- Proud of Coach Black and all he is doing in the Recreation Department. He can truly see a positive difference.**

**Jeff Massie (Ward 4) – No Remark**

**Rhonda Whitaker (At- Large) – Same as Councilmember Graybeal. Coach Black has been doing an excellent job with the Recreation Department; I am excited to see the future of the Recreation Department.**

**Zachary Arms (At-Large)- I had a great meeting with local building owners. Big thanks to interim administrator Trotter for working on some of the solutions discussed. He is now turning to focusing on the Comprehensive Plan and getting more citizens' input. We need to create a plan to boost Liberty for the next decade.**

- **Motion to Enter Executive Session:**

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the procedures for handling disputes and resolving conflicts.

5. It is important to establish clear communication channels and protocols for addressing any issues that arise.

6. The third part of the document provides a detailed overview of the financial statements and their components.

7. This section includes a breakdown of the income statement, balance sheet, and cash flow statement.

8. The fourth part of the document discusses the various methods used to collect and analyze data for reporting purposes.

9. It is crucial to use reliable data sources and employ appropriate statistical techniques to ensure the validity of the results.

10. The final part of the document concludes with a summary of the key findings and recommendations for future actions.

*-Executive session pursuant to S.C. Code Section 30-4-70(a)(5) Discussion of matters concerning the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.*

- **Motion to Exit Executive Session:**

Motion: Councilmember Graybeal, 2<sup>nd</sup>: Councilmember Arms, No Discussion, Vote: 6/6

\*\*\*The council may or may not vote or take action on matters discussed during the executive session.

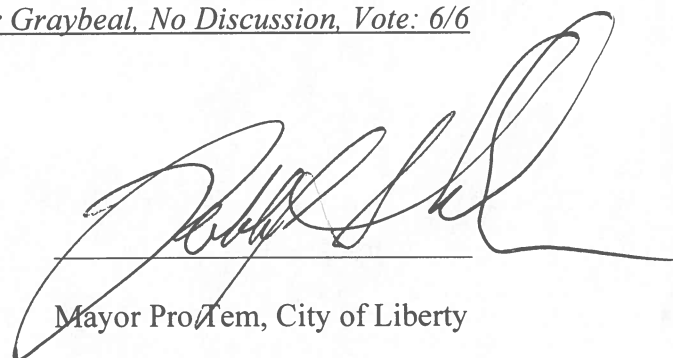
Mayor Woods asked for a motion to authorize the interim City Administrator to obtain professional planning services in the amount not exceeding \$10,000.

Motion: Councilmember Shoenleben, 2<sup>nd</sup> Councilmember Graybeal, No Discussion, Vote: 6/6

- **Adjournment**

Motion: Councilmember Whitaker, 2<sup>nd</sup>: Councilmember Graybeal, No Discussion, Vote: 6/6

Date of Approval: 2/12/24



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Mayor Pro Tem, City of Liberty

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