

**AN ORDINANCE
TO PROVIDE FOR THE ADOPTION OF A CITY OPERATING BUDGET,
ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD
JULY 1, 2023, THROUGH JUNE 30, 2024**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LIBERTY, SOUTH CAROLINA:

SECTION 1. In accordance with Section 2-48 of The Code of the City of Liberty, South Carolina, there is hereby adopted for the fiscal period July 1, 2023, to June 30, 2024, an operating budget for the City of Liberty, South Carolina, based on budget estimates of various funds as prepared by the City Administrator and incorporated into the FY 2023-2024 Budget, and as indicated in the attached schedule.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

FUND	REVENUES	EXPENDITURES	DEFICIT
General Fund	\$2,876,467	\$2,876,467	0
Utility Fund	\$1,859,903	\$1,859,903	0
Hospitality Fund	\$178,520	\$178,520	0
Victim/Witness Fund	\$12,300	\$12,300	0
Total All	\$4,927,190	\$4,927,190	0

SECTION 3. Within each fund, the City Administrator shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of account of the City.

SECTION 4. A copy of the budget containing detailed schedules which support the appropriations set forth in Section 2, above, shall be maintained as an official record in the office of the City Administrator.

SECTION 5. The sums appropriated and set forth in the detailed schedules for personnel services shall be paid in accordance with the current pay plan or as shown in the budget for those positions not classified under the pay plan.

SECTION 6. All sums received by the City of Liberty from any source whatsoever, unless by law designated for some special fund or purpose, may be used in meeting disbursements from the General Fund, as described in Section 2, above.

SECTION 7. The City Administrator is authorized to inform the County Tax Collector, or such other officer of the County as may be appropriate to levy such ad valorem millage as will be reasonable and appropriate to raise the ad valorem revenue reflected in the approved budget, provided such millage does not exceed the millage rate of 93.1 mills that are levied in the annual operating budget.

SECTION 8. Schedule of Water & Sewer Charges

Water & Sewer Base Rate & Usage Charges—3/4" Meter (Primarily Residential)

3/4" Meter	Inside City	Outside City
Water Base Rate—up to 2000 Gallons	\$17.35 per month	\$28.62 per month
Sewer Base Rate—up to 2000 Gallons	\$20.75 per month	\$33.95 per month
Water & Sewer Base Rate up to 2000 Gallons	\$38.10 per month	\$67.78 per month
Water—Additional 1000 Gallon Units	\$4.19 per unit	\$6.91 per unit
Sewer—Additional 1000 Gallon Units	\$10.37 per unit	\$16.38 per unit

Water Base Rate & Usage Charges (larger than 3/4" Meter)

Meter Size	Inside City	Outside City
1" Meter—up to 5000 Gallons	\$25.19 per month	\$47.76 per month
1 1/2" Meter—up to 10,000 Gallons	\$42.55 per month	\$84.39 per month
2" Meter—up to 30,000 Gallons	\$114.37 per month	\$235.82 per month
3" Meter—up to 75,000 Gallons	\$248.72 per month	\$520.54 per month
4" Meter—up to 200,000 Gallons	\$606.93 per month	\$1287.89 per month
6" Meter—up to 300,000 Gallons	\$900.20 per month	\$1902.26 per month
8" Meter—up to 480,000 Gallons	\$1440.32 per month	\$3043.61 per month
Irrigation Meter—no base charge	4.19 per unit	\$5.93 per unit
Water—Additional 1000 Gallon Units	\$4.19 per unit	\$5.93 per unit

Sewer--Commercial Base Rate & Usage Charges

Meter Size	Inside City	Outside City
Commercial—up to 2000 Gallons	\$24.46 per month	\$42.73 per month
Sewer—Additional 1000 Gallon Units	\$10.37 per unit	\$17.06 per unit

Water & Sewer Tap Fees (Includes Service, Irrigation & Fire Lines)

	Inside City	Outside City
Water Tap Fee 5/8" x 3/4"	\$2,000	\$3,000
Water Tap Fee 1"	\$2,500	\$3,500
Water Tap Fee 2"	***	***
Water Tap Fee 3" or Above	***	***
Sewer Tap Fee 4"	***	***
Sewer Tap Fee Over 4"	***	***

* Customer is responsible for material & labor costs and tap must be performed under the City's supervision

** When feasible for City to provide sewer outside the city limits

*** Case-by-case bases determined by the city engineer (Rosier) cost estimate for each request.

Miscellaneous Water & Sewer Fees—All Customers (Inside & Outside City)

Deposit--Property Owner	N/A
Deposit--Renter (applied/refunded when deactivated)	\$100.00
Connection (establishing account)	\$35.00
Disconnect Fee (applied once cutoff list is created & subject to cutoff)	\$40.00
Transfer Service Fee (within our service area)	\$35.00
Cleaning (5 day minimum)	\$5.00 per day
Late Penalty	10% per month
Non-Sufficient Check or Bank Draft Fee	\$30.00
Meter Testing (refunded if meter is defective)	\$50.00
Moving Meter for Customer	City's cost
Meter Tampering Fee	\$150.00
Meter Damage Fee	Cost of repair or replacement
Cramer-Roper Fee (per meter unit)	\$3.10 per month
Sewer Maintenance Fee (per meter unit)	\$2.50 per month
Bulk Water Sales (1000-gallon units)	\$5.49 per unit
Online Credit Card processing fee	2.89% per transaction
Walk-in and phone Credit Card processing fee	2.90% per transaction

SECTION 9. Schedule of Solid Waste Fees

Residential Solid Waste Charges

	Inside City	Outside City*
Weekly Trash Pickup	\$11.00 per month	\$18.00 per month
Bulk Items (Brush & Brown Goods) **	\$2.50 per month	N/A
Bulk Items (Brush & Brown Goods) ***	\$25.00 per trip	N/A

* New outside-the-city trash customers must be pre-approved by the City Administrator based on the proximity of current customers and the availability of staff & resources.

** Bulk Item fee will be charged to all customers within the city that are charged the weekly trash pickup fee. See Ordinance 2019-13 for services & limitations of bulk item pickups.

*** Property owners within the city who do not pay the weekly trash pickup fee may obtain the bulk item service on an as-needed basis (subject to limitations in Ordinance 2019-13).

Business/Commercial Solid Waste Charges (Inside the City Only)

	Inside City Only
Bagged Trash—up to 3 pickups a week	\$23.76 per month
Extra Large Dumpster--1 pickup a week	\$75.60 per month
Extra Large Dumpster--2 pickups a week	\$151.20 per month
Extra Large Dumpster--3 pickups a week	\$226.80 per month
Extra Large Dumpster--4 pickups a week	\$302.40 per month
Large Dumpster--1 pickup a week	\$64.80 per month
Large Dumpster--2 pickups a week	\$129.60 per month
Large Dumpster--3 pickups a week	\$194.40 per month
Large Dumpster--4 pickups a week	\$259.20 per month
Medium Dumpster--1 pickup a week	\$54 per month
Medium Dumpster--2 pickups a week	\$108 per month
Medium Dumpster--3 pickups a week	\$162 per month
Medium Dumpster--4 pickups a week	\$216 per month
Small Dumpster--1 pickup a week	\$43.20 per month
Small Dumpster--2 pickups a week	\$86.40 per month
Small Dumpster--3 pickups a week	\$129.60 per month
Small Dumpster--4 pickups a week	\$172.80 per month

Notes: (1) Should the cost of fuel increase over \$3.00 per gallon, the City reserves the right to add a fuel surcharge to the monthly fee to recover the additional cost of the expense of providing this service (applies to both residential & business/commercial customers); (2) To minimize unpleasant odors, restaurants need to have a minimum of 3 trash pickups a week during the months of May through September.

SECTION 10. Schedule of Recreation Fees (rental fees may be waived for non-profit organizations when the public benefit outweighs the fee as determined by the City)

Youth Sports Fees

Sport	In City	Out of City
Baseball/Tee-ball/Softball	\$60.00	\$85.00
Basketball	\$60.00	\$85.00
Cheerleading	\$40.00	\$65.00
Cheerleading- Competitive	+\$10.00	+\$10.00
Football/Flag Football	\$60.00	\$85.00
Volleyball	\$45.00	\$70.00
Soccer	\$60	\$85.00

Note: (1) Late fee is \$10.00

Gym Fees (City Gym or Mills Avenue Gym)

Hours	Cost	Security Deposit
1 st hour	\$100	\$100
Each Additional Hour	\$50	

Note: (1) Security Deposit is refundable if the gym is clean and left in the same condition
 (2) Maximum Daily Fee is \$300.00

Stadium & Field Fee

Hours	Cost	Security Deposit
1 st Hour	\$200	\$100
Each Additional Hours	\$50	

Notes: (1) Security Deposit is refundable if the stadium or field is clean and left in the same condition (1) Includes use of restrooms only; (3) Please be aware the large field lights are not available.

Multi-Day Discount for Gym, Stadium or Field Fees

Days	Discount
2	10%
3	20%
4	30%
5 or More	40%

Note: (1) User is Responsible for Daily Cleanup

Gazebo Rentals

Small Gazebo—1 st 2 hours	\$20
Small Gazebo—each additional hour	\$10
Large Gazebo—1 st 3 hours	\$30
Large Gazebo—each additional hour	\$10

Rosewood Rental

Hours	Cost
Minimum (up to two hours)	\$200
Each additional Hour	\$50 per hour

SECTION 11. Schedule of Planning, Zoning & Building Fees:

Signs

Type	Fee
Grand Opening Temporary Sign	\$0 for 60 days for grand openings
Temporary Sign	\$10
Permanent Sign/ Application	\$25

Planning & Zoning Fees

Type	Fee
Certificate of Zoning Compliance	\$25
Zoning Appeal	\$50
Zoning Variance	\$50
Rezoning Request	\$50

Building Permit Fees

Building Valuation	Fee
\$50,000 or less	\$100 for the first \$5,000 plus \$7 for each additional \$1,000 units (or fraction thereof)
\$50,001 to \$100,000	\$365 for the first \$50,000 plus \$6 for each additional \$1,000 units (or fraction thereof)
\$100,001 to \$500,000	\$665 for the first \$100,000 plus \$5 for each additional \$1,000 units (or fraction thereof)
\$500,001 and up	\$2,665 for the first \$500,000 plus \$4 for each additional \$1,000 units (or fraction thereof)

Building Miscellaneous Fees

Type	Fee
Grading Permit— less than ½ acre	\$50
Grading Permit— ½ acre to less than 2 acres	\$150
Grading Permit— 2 acres to less than 5 acres	\$150
Grading Permit— 5 acres or more	\$400 plus \$20 for each additional acre
Demolition Permit	\$150 per structure or \$150 plus an additional \$50 per unit or utility tap for multi-unit complexes or structures which is greater
Moving (moving building or structure outside of jurisdiction)	\$150
Home Occupation Permit	\$75
Reinspection Fee (Reinspection is defined as any trip made in addition to those specifically named on the permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection, and additional trips made because access to the structure was not provided. Fee must be paid prior to reinspection)	\$50 per reinspection
Failure to Appear or Cancel Inspection	\$50
Commencing work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permit	Respective fee is doubled

Plan Review Fees (are in addition to the Building Permit Fee)

Single Family & Duplex Residential Units--Not Part of Group Development	Fee
Up to 2400 square feet of total floor area	\$75
2401 - 4800 square feet of total floor area	\$150
4801 - unlimited square feet of total floor area	\$250
Single Family & Duplex Residential Units--Part of Group Development	100% of the Permit Fee
Non-Residential & Multi-Family Properties	100% in addition of the Permit Fee
Alterations, Additions, and/or Accessory Buildings	100% in addition of the Permit Fee
Projects That Exceed 2 Resubmissions of Revised Plans—Each Submission Will Be Assessed	100% in addition of the Permit Fee

SECTION 12. Nuisance Abatement Fees.

Nuisance Abatement Fees*

Type	Admin Fee	Abatement Fee
Tall & overgrown grass & vegetation—each abatement	\$100	Cost of abatement
Litter (Defined in Section 729)—each abatement	\$100	Cost of abatement
Unsafe or Dangerous Structures—each abatement	\$250	Cost of abatement
Property Maintenance Code Violations (includes securing building)—each abatement	\$100	Cost of abatement
Other Nuisance Items—each abatement	\$100	Cost of abatement
Late Penalty, Once Invoiced	5% Per Month	

* When the City abates a nuisance condition, charge both the Admin Fee and the Abatement Fee

**Calculated from national published actuary tables

SECTION 13. Freedom of Information Act (FOIA) Public Records Request

FOIA Fees

Type	Rate
Search/retrieval time (per hour)	\$14-35
Paper copies on Copier (each page) *	\$.10
Other paper copies via an outside source	Actual cost
Create an electronic copy (per hour, if agreed upon by City)	\$14-20
CD/DVD (each)	\$1
Flash Drive/External Drive	Actual Cost

* No charge when there are ten copies or less

SECTION 14. Miscellaneous Fees

Miscellaneous Fees

Type	Rate
Payment via Credit/Debit Card Charge for Business License/ Hospitality Taxes & Planning/Zoning/Building Fees	\$5 plus current possessing fees

SECTION 15. Business License Tax

For business license tax rates, see Ordinance 2019-14, Ordinance 2019-15, and Ordinance 2019-16.

SECTION 16. Façade Improvement Grant Program

The City’s Façade Improvement Grant Program (FIGP) provides up to \$5,000 to eligible businesses to make improvements to their business façade. The FIGP is a 50/50 match between the property owner/business and the City.

SECTION 17. This Ordinance shall become effective upon date of passage, designated as Ordinance No. 2023-08.

DONE, RATIFIED, AND PASSED this 12th Day of June, 2023

ATTEST:

Public Notice: May 17th, 2023

Public Hearing: June 12th, 2023

First Reading: May 8th, 2023

Second Reading: June 12th, 2023



Erica Romo Woods, Mayor

ATTEST:



Bailee Locke, Municipal Clerk