



START HERE. THRIVE HERE.

Business/Resident Leak & High-Water Incident and Adjustment Request Form

****Adjustment is for sewer cost only****

Account Name: _____ Date: _____
Account Number: _____ Email: _____
Phone Number: _____ Address: _____
Time period of when leak or high-water incident occurred: _____

Please indicate below the reason:

- 1. HIGH-WATER INCIDENT (ONE PER YEAR)
 - Pool
 - Watering Yard/or Garden
 - Open Faucet
 - Pressure Washing

- 2. LEAK ADJUSTMENT (ONE PER 12-MONTH PERIOD)
 - Toilet
 - Pipe break aboveground (includes inside house)
 - Pipe break underground
 - Hot Water Heater
 - Other – must explain

Applicant Signature: _____

Business/Resident Leak & High-Water Incident and Adjustment Request Form (to be completed by management)

Bill Amount Before Adjustment:

Water: _____ Sewer: _____ Gallons: _____

Bill Amount After Adjustment:

Water: _____ Sewer: _____ Gallons: _____

Adjusted Bill Total: _____ Adjusted Gallons: _____

Submitted by: _____ Date: _____

Approved by: _____ Date: _____