

Liberty Fall Festival Vendor Application

Saturday, October 31, 2015

10 am-4 pm



Application Deadline: Oct. 23

Mail completed forms with payment to:

Liberty City Hall (Attn: Events)
PO Box 716
Liberty, SC 29657

For Committee Use (Leave Blank)

Date Received _____

Payment Type _____

Space # _____

Company _____ Exhibitor _____

Address _____

Phone _____ Email _____

Would you like to be added to our email list? (Circle One.) Yes No

Booth Type (Check one):

- Food
- Arts and Crafts
- Civic/Non-Profit Fundraising (NON-FOOD)
- Civic/Non-Profit Fundraising (FOOD)
- Other/Commercial Business (See guidelines, #9)

Please describe services/items offered at event (required):

Check corresponding line for desired space:

- ___ Non-food— 10x10 (\$20) ___ Food — 10x10 (\$40)
- ___ Non-food — 10x20 (\$30) ___ Food—10x20 (\$60)

Will you need electric hook-up? ___ (If yes, add \$25 fee.)

Total Due _____ (Please note: All spaces must be paid for in full at the time application is submitted.)

Rules and Guidelines:

1. All applications and payments must be received no later than Friday, Oct. 23.
2. Any exhibitor operating any business other than approved will be asked to leave
3. Exhibitors may not leave their booth unattended during the event
4. Exhibitors are responsible for and required to keep their booth and immediate area clean
5. Booths will be on pavement. Exhibitors are responsible for providing their own tables, chairs and tents.
6. Exhibitors are responsible for reporting SC sales tax.
7. Event is alcohol and tobacco free.
8. Event is rain or shine. No refunds or rescheduling due to weather.
9. Vendors MUST provide a service – either selling approved merchandise or hosting an interactive station. No information-only or advertisement-only booths will be accepted.
10. **All vendors MUST STAY UNTIL 4 pm.**

Release from Liability

I, the undersigned exhibitor, agrees to hold the City of Liberty, its Community Enrichment Committee, event volunteers and all other affiliated parties harmless in the event of accidents or injuries and/or damage to or theft of property as a result of participation in this event. I understand the City of Liberty has the right to refuse any exhibitor. I have read and understand the above rules and guidelines and agree to them in their entirety.

Signature _____

Date _____

****Follow-up instructions will be sent via email or postal mail 1-2 weeks prior to event.****

YOUR EVENT CONTACT: jburns@libertysc.com, 864-843-3177 ext. 6